

RFGP DCBS-1502-19
Statewide Partner Agent Program
Checklist For Proposers

| | |
|--|---|
| | Read all pages of RFGP, including Attachment B, Sample Price Agreement |
| | Provide your complete Business name and address, including mailing address (if different) |
| | Contact person on Attachment A, Submission Form, should be the person who can answer questions about your Proposal. |
| | Fully answer each section of Attachment A, Submission Form. |
| | Attachment A, Submission Form, must be signed by the authorized representative |
| | Email Attachment A, Submission Form and all required submission items to: dcbs.opportunity@oregon.gov |
| | Proposals must be received by 11:59 pm Friday, May 31, 2019. Proposals received after this time will be rejected. |

REQUIRED SUBMISSION ITEMS

| | |
|--|---|
| To be considered for evaluation, Proposal must contain each of the following elements: | |
| | Attachment A, Submission Form |
| | If applicable, at least one letter of reference supporting deep community involvement. |
| | If applicable, at least one letter of reference from an OHP assister in support of an existing relationship with OHP assisters. |
| | Attachment C – Proposer Information and Certification Sheet |
| | Attachment D –Responsibility Inquiry |

This checklist is provided only as a courtesy to prospective Proposer. Agency makes no representation as to the completeness or accuracy of any checklist. Prospective Proposer is solely responsible for reviewing and understanding the RFGP and complying with all the requirements of this RFGP, whether listed in a checklist or not. Neither the State nor Agency is liable for any claims, or subject to any defenses, asserted by Proposer based upon, resulting from, or related to, Proposer’s failure to comprehend all requirements of this RFGP.